



FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00059324**Type of Permit:** FILMING**Release Date:** 12/14/2012**Production Company** NEW YORK FILM ACADEMY**Insured Company Name** NEW YORK FILM ACADEMY

Contact Phone No. 1 818-733-2600

Contact Phone No. 2 212-674-4300

Fax

Address 100 UNIVERSAL CITY PLAZA, BUILDING
9218, SUITE 179
LOS ANGELES, California 91608**Production Title** ON THE WAY**Type of Production** Student**Producer** Yazhen Zhang**Director** Di Zheng**1st AD** Nithin Murlebheren**Production Manager** Yazhen Zhang**FilmL.A. Coordinator** Virginia Quiroz**Location Manager** Di Zheng

Primary Phone Mobile - 626-759-2702

Secondary Phone

Location Assistant Yazhen Zhang

Primary Phone Mobile - 818-445-9628

Secondary Phone

Fees

FILMLA STUDENT PERMIT FEE SIMPLE \$25.00

Total Permit Fee \$25.00**Number of Locations** 2



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Summary Information**Location****Location 1 of 2****Page 1 of 1**

Permit Number	F00059324	Location Manager	Di Zheng
Production Company	NEW YORK FILM ACADEMY	Primary Phone	Mobile - 626-759-2702
Insured Company	NEW YORK FILM ACADEMY	Secondary Phone	
Production Title	ON THE WAY		

Location Address 4413 W Jefferson Blvd, Los Angeles, CA, 90016**Location Type** Studio**Prep Dates** 12/16/2012 - 12/17/2012 08:30 - 20:30 2 days**Film Dates** 12/16/2012 - 12/17/2012 08:30 - 20:30 2 days**Open or Closed to the Public** Closed

Generic Conditions All vehicles must be parked on private property
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document NYFA - ON THE WAY.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	4		Cast	2
	Vans	1		Crew	13

Filming Activities Interior Dialogue;

Jurisdiction	Political: Los Angeles City - Council District 10	Police: Los Angeles Police Department	Fire: Los Angeles City
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Thomas Guide Page: 633**Grid:** D7**Approvals** LOS ANGELES POLICE DEPARTMENT

Sam Park

Parking **Base Camp**
Location Type : Filming Location
Parking Notes
Street parking on the location

Crew Parking
Location Type : Filming Location



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Summary Information**Location****Location 2 of 2****Page 1 of 1**

Permit Number	F00059324	Location Manager	Di Zheng
Production Company	NEW YORK FILM ACADEMY	Primary Phone	Mobile - 626-759-2702
Insured Company	NEW YORK FILM ACADEMY	Secondary Phone	
Production Title	ON THE WAY		

Location Address 2413 2nd Avenue., Los Angeles, CA, 90018

Location Type Park

Film Dates 12/17/2012 - 12/17/2012 13:30 - 15:30 1 day

Open or Closed to the Public Open

Generic Conditions All vehicles must be parked on private property
Must comply with attached conditions
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents F59324-GUIDELINES.pdf
West Adams Avenues (revised October 2009).pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	4		Cast	2
	Vans	1		Crew	10

Filming Activities Interior Dialogue;

Jurisdiction	Political: Los Angeles City - Council District 13	Police: Los Angeles Police Department	Fire: Los Angeles City
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Approvals	LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE LOS ANGELES POLICE DEPARTMENT	Wendy Morales Sam Park
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Coordinator Note reservation #38377

Parking **Base Camp**
Location Type : Filming Location
Parking Notes
PARKING ON PRIVATE PROPERTY

Crew Parking
Location Type : Filming Location

NEW YORK FILM ACADEMY

SCHOOL OF FILM AND ACTING

November 26, 2012

To Whom It May Concern:

Please allow this letter to serve as verification that Di Zheng is a student in good standing at the New York Film Academy. He will be shooting a student film on the dates of December 14, 2012 to December 20, 2012. This student project, "On The Way" will not be used for commercial purposes, but to fulfill a program requirement.

If you have any further questions, do not hesitate to contact me at the number listed below. Please note this letter is only valid with a signature and an embossed seal of the New York Film Academy.

Best Regards,



Mike Williamson

New York Film Academy
Production Services
818.295.2022
mike.williamson@nyfa.edu



PARK FILM OFFICE

City of Los Angeles, Department of Recreation and Parks
 4730 Crystal Springs Drive, (Mail Stop 664)
 Los Angeles, California 90027
 Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Students ok to film at BENNY H. POTTER PARK 12/17/12 from 1:30pm-5:30pm.
- May not film behind any locked gate.
- May not film on any trail.
- Must legally park all vehicles.
- Students must work around park patron activities.
- Please leave area clean after use.
- Cannot interfere, prevent, or clear park patrons from the location of filming.
- May not drive on any park service road or grassy areas unless approved.
- May not block trail at any time.
- Must work around maintenance activities.
- All equipment must be handheld only.
- May not block entrance or exits.
- Must legally park vehicles in parking lot.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Nudity is prohibited and not allowed in any Recreation and Parks facility.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.

- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permittee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permittee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permittee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-59324

**NEW YORK FILM ACADEMY / ON THE WAY
(LAKE BALBOA)**

SPECIAL FILMING CONDITIONS WEST ADAMS AVENUES

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

The West Adams Avenues is a residential neighborhood of stately homes that are popular as filming locations. It is bordered by Adams Boulevard on the south, Arlington Avenue on the east, Crenshaw Boulevard on the west, and the Santa Monica (10) Freeway on the north.

- **FilmL.A., Inc. will evaluate all requests for permits in this area using the following criteria:** Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Proposed activities (effects, excessive noise, cranes, etc.) – any other criteria that may be relevant to the specific situation. **NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT THE ABOVE REVIEW.**
- **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation. The notification must be done in English and Spanish and include prepping and striking activities.** Permit requests must be submitted at least three (3) days in advance.
- **Production companies may not arrive in the area prior to 7:00 a.m. and must depart no later than 10:00 p.m.** An extension of the standard filming hours requires that affected residents be surveyed to identify neighborhood concerns and the approved hours and days but must be specifically indicated on the permit.
- **Parking of production vehicles in the 2500 block of 4th Avenue is limited to 150' preferably in front of the location being filmed. Additional posting/parking on 4th Avenue will require that the residents be surveyed and parking be provided for those residents that are displaced. Posting/parking on 25th Street between 3rd and 4th Avenue is allowed on only one side of the street. Additional posting/parking is allowed on Adams Boulevard.** Film company vehicles shall not interfere with gardeners' activities, trash pick-up, safe use of the street or access to resident driveways, unless approved by the affected residents.
 - **No coning off parking spaces prior to the actual permitted filming activities (this includes the night before the film shoot)**
 - **Posting/parking on street cleaning days is discouraged unless prior arrangements have been made with FilmLA to relax parking enforcement restrictions (street cleaning days are on the west on Wednesday and on the east side on Thursdays).**
 - **Production companies must provide temporary signs for any city signs that become blocked by equipment vehicles (i.e. Stop signs).**
- **Filming on weekends or holidays (prep & strike are allowed) is generally prohibited unless affected residents are surveyed to identify neighborhood concerns and FilmLA feels that they can be properly addressed.**
- **No more than one filming permit shall be issued for any one filming date on 4th Avenue.**

- **Cast and crew are prohibited from parking on area streets.** Off-street parking must be provided for personal vehicles. **Here is a list of suggested parking lots:**
 - CRA Parking lot (Grammercy and Washington Boulevard)
 - Holman United Methodist (Adams Boulevard & 4th Avenue)
 - Polish Parish (Adams Boulevard & 5th Avenue)
- **Craft services, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be contained to private property. Craft services/crew meals will be allowed at Benny Potter Park with prior permission from the Rec. and Park Film Office.**
- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.
- **Production companies must contact The West Adams Avenues Association representative as soon as possible prior to filming or set preparation. The current contact is Ms. Donna Jones (323) 734-6473 or cell (213) 705-3336.**